



The Woodlands Township

Addendum 1 2017 Race Photography Services Contract Number – C-2017-0090

Note: This Addendum shall be included as part of the Bid Form Documents. Acknowledge receipt of this Addendum in the space provided on the Bid Form and on the Bid Tabulation. Failure to do so may subject the Bidder to Disqualification.

1. Question – Can companies from outside the USA submit a bid?
Answer – All companies are permitted to submit a bid, under the condition that all requirements of the Scope of Services can be met as outlined.
2. Question – Is the successful bidder required to attend meetings?
Answer – The Woodlands Township may request meetings as needed with the vendor. The winning bidder will be expected to attend these meetings as requested, as well as be available to communicate via phone and email.
3. Question – Can the tasks outlined in the bid be performed outside of the USA (i.e. India or Canada)?
Answer – The work outlined in the Scope of Services requires the vendor to be onsite for photography services during the Township's three (3) races. Other tasks may be performed offsite, but the vendor must be onsite to capture race photography as requested by Township staff.
4. Question – Can proposals be submitted via email?
Answer – Proposals may be submitted via email to Megan Lichenstein, Development Manager, at mlichenstein@thewoodlandstownship-tx.gov. However, a mailed copy is requested to be delivered to The Woodlands Township (2801 Technology Forest Boulevard; The Woodlands, Texas 77381) no later than the specified deadline.

This Addendum must be *Signed & Returned* with your bid.

Signature

Name (please print)

Date

Company